



AVIAMA  
International Association  
of the Puppet-Friendly Cities

## AVIAMA SCHOLARSHIP 2020

### RULES

The **International Association of Puppet Friendly Cities (AVIAMA)** was created in 2012.

This Association brings together cities and local governments from all over the world around puppets. These cities and local governments are convinced of the importance of culture and its development: proposing either a festival, hosting a museum, a permanent theater or companies, whose divulgation expands its image nationally and internationally, together they engaged in promoting the arts of Puppetry.

AVIAMA represents a real network of cooperation and exchange.

#### Scholarship objectives:

AVIAMA is a **network that helps create links between different countries** that its members represent.

As such, AVIAMA is **particularly sensitive** to the issue of **mobility** (travel and / or on-site reception). The cost of travel is normally an important part of the projects, covering the other aspects: the main objective of the scholarships is to help with travels and accommodation. They are aimed at anyone who has a project in the field of puppets: companies or artists who want to participate or attend a festival, researchers who wish to do an investigation, fans who want to carry out a project, etc.

In order to receive the scholarship, projects must be related to the **field of puppet arts in different aspects** (research, learning, participation in an event: conference, symposium, congress or similar, production of a show,...).

The project must be carried out mainly in one of the Member cities, however, in exceptional cases, other cities will be accepted.

There is no age restriction, however the Jury will pay particular attention to the requests of students or young professionals.

#### Jury:

Is made up of 5 members of the AVIAMA Board of Directors (The last General Assembly (2018) nominated for 3 years: *Charleville-Mézières, Iida, Plzen, Tolosa and Tournai*).



## Calendar:

A call will be launched every year through the AVIAMA network, which will also be supported by the associative network of the puppet world.

The Call to apply for a scholarship will be launched annually in October.

**Deadline for submitting applications:** January 31<sup>st</sup> of the corresponding year.

**The complete dossier of the application must be sent** to the following email address: **contact@aviama.org**

Confirmation of receipt will be sent to the candidates.

**Communication of the project selection** and the amount allocated: April 15<sup>th</sup> of the corresponding year.

## Presentation of the request:

### Submit

**Explained and detailed presentation** of the project (3,000 signs) in French and English.

**Detailed calendar** of project development.

**Provisional budget** detailing all costs and planned aids (personal contribution, other scholarships, grants in kind, etc...) by the candidate.

**Detailed CV**, highlighting the relationship of the candidate, in particular with the world of the puppet.

**Personal letter of motivation**, in French and English, explaining, in detail, why this request is made, what benefits are expected, and how these can be shared or how can contribute to the sector.

**Letter of support from one of the member cities of AVIAMA.**

**Any other letter of support** that the candidate considers may be useful to attach to the application.

**No request will be valid** without the documentation indicated above.

AVIAMA reserves the right to request additional information that it considers useful.

AVIAMA reserves the right to refuse any incomplete request.

## Assignment:

Scholarships will be awarded **annually**.

One of the members of AVIAMA will be appointed as a mentor to follow the project.

AVIAMA is free to **define annually the number and amount of scholarships awarded** in accordance with its Global budget.

AVIAMA is free to **determine the payment schedule**, including a single payment.

The deadline, however, will not exceed the **delivery date of the report** that marks the end of the project and its achievement.

## Quantity:

Scholarships can reach a **maximum unit amount of 2,000€**. The maximum amount of the AVIAMA grant cannot exceed **50% of the total cost of the project** indicated in the Provisional budget attached to the application.



**Project Progress:**

The Candidate commits to keep the designated member as his mentor and the members of the Board of Directors on the progress of his project, possibilities and difficulties informed. It also undertakes to provide a detailed report at the end of the project and on the possible follow-up that is expected.

**Scholarship payment:**

AVIAMA pays the scholarship directly, prior justification, to the project organizer.

There is a possibility that AVIAMA directly pays any invoice related to the project (example: payment of a plane / train ticket, accommodation, etc...) but this must be agreed with the Treasurer.

The Treasurer of AVIAMA reserves the right to claim reimbursement of all or part of the unused amount.

**Obligations of the recipients (6 months post the completion of the project):**

Obligation to **mention the name of AVIAMA** in any dissemination made of the project (brochures, press, web, facebook...)

**Send an Economic balance** of participation in the project.

**Send to AVIAMA a report** (accompanied by some photos), indicating, among other things, the benefits of the grantor of the scholarship after their participation in the project and how they can share them in their country (or region).

**Allow AVIAMA**, without any restrictions, to use the documents that constitute the report in its communications (in any form).

**Provide any proof** (receipts, invoices, etc...) of the sum of expenses, requested by AVIAMA.

**Return**, signed, any receipt requested by the Treasurer of AVIAMA.

