



AVIAMA  
Association internationale  
des Villes Amies de la Marionnette

## AVIAMA GRANTS 2024 Puppets and Mobility

### Conditions to apply

The International Association of Puppet Friendly Cities (AVIAMA) was created in 2012. This association brings together local cities and governments from all over the world around puppets. These cities and local governments are convinced of the importance of culture and its development: already offering a festival, hosting a museum, a permanent theatre or companies whose dissemination bears their image on the national and international level. They are committed together in promoting the arts of Puppetry. AVIAMA represents a real network of cooperation and exchanges.

### Grants goals

AVIAMA is a network that helps to forge links between the different countries represented by its members. As such, AVIAMA is particularly sensitive to the issue of mobility (travel and/or on-site reception).

The cost of travel is generally an important part of projects in all areas: the main purpose of the grants is to assist in travel and stay. They are intended for anyone with a project in the field of puppetry: companies or artists who want to take part or attend a festival, researchers who want to do research, amateurs who want to set up a project, etc.

The nature of the projects supported must concern the field of puppetry arts in different aspects (research, learning, participation in an event: conference, symposium, congress or similar, production of a show...).

The project must take place primarily in one of the member cities, however, in exceptional cases, other cities will be accepted.

No age requirements are required, but the Jury will be particularly attentive to requests from students or young professionals.

A report on the project must be provided to AVIAMA; the format will be agreed between the beneficiary and AVIAMA (summary video, preview, file, copy of the final project, etc.).



## Calendar:

- The Call to apply for a grant will be launched annually in October.
- Deadline for submissions : January 15, 2024
- Applications must be sent by email at [contact@aviama.org](mailto:contact@aviama.org)
- Communication of the choice of the project selection and the amount allocated : April 19, 2024.



## Application form - documents to be provided

- A detailed and argumentative presentation of the project (3000 characters) in french and in english.
- Detailed CV, highlighting the links of the candidate with puppetry.
- Cover letter, in French and English, explaining, in detail, why this request is made, what benefits are expected, and how these could be shared or contribute to the sector.
- Detailed calendar for the project.
- Provisional budget, detailing all costs and assistance expected (personal contribution, other grants, in-kind support, etc.) by the candidate.
- Letter of support from one of AVIAMA's member cities.
- Any other letter of support or document that the candidate considers may be useful to attach to the application.

No application will be validated without the documentation listed above.

AVIAMA reserves the right to request further information and additional documents that it considers useful. AVIAMA reserves the right to reject any incomplete application.

If you have any problems filling out the form, you can write to [communication@aviama.org](mailto:communication@aviama.org).



## Attribution:

Grants are awarded annually.

One of the members of AVIAMA, will be appointed to follow the project as a mentor. AVIAMA remains free to define each year the number and amount of grants awarded according to its overall budget.

AVIAMA remains free to determine the payment schedule, including a one-time payment. The term, however, cannot be higher than the date of delivery of the report which marks the end of the project and its completion.



## Amount:

Grants can reach a maximum amount of 2,000 €.

The amount of the AVIAMA grant may not exceed, under any circumstances, 50% of

the total cost of the project indicated on the provisional budget attached to the application.

## Project follow-up:

The Candidate undertakes to keep the designated member to be his mentor and the members of the Board of Directors informed of the progress of his project, opportunities and difficulties.

It also undertakes to provide a detailed report at the end of the project and possible follow-ups that are being considered.

## Payment of the grant:

AVIAMA pays the grant directly, against proof, to the project organizer.

It may pay directly any bill related to the project (e.g. payment of a plane ticket/train, accommodation, etc.) but this must be obtained by the Treasurer.

The AVIAMA Treasurer reserves the right to request reimbursement of all or part of the unused funds.

## Recipients' obligations:

- o Obligation to mention the name of AVIAMA in all its communication materials regarding the project (brochures, press, web, Facebook...).

### within 6 months of the end of the project:

- o Sending an Economic balance of project participation.
- o Sending a report to AVIAMA (accompanied by some photos), indicating, among other things, the achievements of their participation in the project and how they might have shared them in their country (or region).
- o Allow AVIAMA, without any restrictions, to use the documents constituting the counter-return in its communications (in any form).
- o Provide any proof (receipts, invoices, etc.) of the sums spent, requested by AVIAMA.
- o Return, signed, any receipt requested by the Treasurer of AVIAMA.

Application for a scholarship implies acceptance of these rules. Any discrepancy with these rules or with the verdict of the jury will be resolved by the AVIAMA Board of Directors and the President of the jury, who will have consulted the members of the jury beforehand.